



Category: Youth in Tourism Award

Youth in Tourism

Eligibility: A Ni-Vanuatu youth between 12-30 years who owns and operates a tourism business in Vanuatu and is registered as an active youth through the Vanuatu National Youth Council.

Entry Instructions

This category recognizes the contribution and commitment of youth individuals engaged in the Tourism Industry. The award is an acknowledgement of exceptionally dedicated individuals who go beyond their typical job descriptions to support their colleagues and industry, and to enhance the visitor experience. Nominations may be given (where the person doing the entry is not the person being nominated).

Procedures for submissions of Entry

Please submit entries to the Department of Youth & Sports Development (DYSD) at the Ministry of Youth & Sports Development, Korman Area. In the provinces, please submit your entries to the respective Provincial Youth & Sports Development Officer or scan and email your forms to Sarah Doyle at rahdoyle@gmail.com or call 25298 for more information.

SECTION 1: OVERVIEW OF THE NOMINEE

Nominee's name	
Nominee's business name	
Nominee's location details (Please provide a description to assist Judges in understanding nominee's location, and include Island and closest Village as a minimum).	
Tourism, Transport or other Association (Membership to an association – skip this if you are not part of an association)	
Area and Province in which the nominee is registered as an active youth (if not yet registered, please complete the VNYC Registration Form)	
Nominee's phone number	
Number of years nominee involved in tourism industry	
Your name	
Your phone number	
Your email	

SECTION 2: PERSONAL SERVICE AND CONTRIBUTION TO TOURISM INDUSTRY

Nominee position and summary of duties	
Nominee's major achievements	
How does the nominee's business contribute to the tourism industry and improving the visitor experience in Vanuatu	

SUBMISSION REQUIREMENTS

Copy of 2017 Business license attached (if available)	
Registered youth of Vanuatu National Youth Council (If not yet a registered youth, please request registration form via contact details below and attach with submission)	
All sections of form completed	
Sections are min 1x A4 page / max 2x A4 pages each	
Maximum 4 additional attachments	

List of attachments:

- 1.
- 2.
- 3.
- 4.

SUBMISSION DECLARATION

I am pleased to submit this entry for the 2017/2018 Vanuatu Tourism Awards for Excellence, and agree to the Entry Terms and Conditions.

Signature		Date	
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Send your submission by 30th March:

- Email as a PDF or Word document with attachments to: rahdoyle@gmail.com
- Deliver to: Department of Youth & Sports Development, Korman Area, PMB 043, Port Vila, Vanuatu

SUBMISSION GUIDELINES

Please take note of the following:

- The two sections of the written submission must be minimum one A4 page and maximum two A4 pages each
- Submissions should be no longer than 4 A4 pages in total
- Submissions may be handwritten or typed but must be legible and using text of reasonable size
- All information within these limits will be considered when awarding points and judges will be instructed to disregard any information supplied that exceeds the section or attachment limits
- Submissions may include up to four attachments – these must be clearly identified and listed on the checklist above.
- Submissions can be in the 3 official languages (Bislama, English or French)

Total score for each Awards entry is **30 points**, 20 of which come from the written submission. The total points are awarded against three sections, as follows:

- **An overview of the nominee (5 points)**
- **Personal service and contribution to the industry (15 points)**
- **Personal interview (*finalists only*) (10 points)**

TIPS FROM THE JUDGES

Consider the content and size of the Attachments carefully – they should be connected to the questions and their relevance referenced in your answer. Examples of suitable attachments could be a CV, copies of Awards/Accreditations received (do NOT attach originals as documents cannot be returned), customer feedback naming the nominee, photographs of nominee performing in their role.

Judges are looking for concise (to the point) answers that clearly respond to the question asked. Ensure you include key information you want the Judges to know into the section against which it will score points and not in sections where it is less relevant.

JUDGING CRITERIA

Section 1: Overview of the Nominee (5 points)

- a) Correct nominee details and name of person nominating the candidate, if applicable (1 point)
- b) Number of years the nominee has been working in the tourism industry (1 point)
- c) Photos, references or other evidence of tourism business (3 points)

Section 2: Personal Service and Contribution to the Industry (15 points)

- a) Overview of current business and duties (2 points)
- b) Details of major achievements including accreditations and awards (3 points)
- c) Contribution to the Vanuatu tourism industry as a whole, in particular in the areas of promoting sustainable environmental and/or cultural practices (10 points)

TIPS FROM THE JUDGES

Part a) Consider how the applicant regularly exceeds their job description, for example by taking on additional responsibilities, supporting other team members, or providing an extra level of service to customers or management beyond what the business expects of all employees in their role.

Part b) Consider how the applicant engages with the broader tourism industry and local communities. Have they initiated any practices or activities that stand out in terms of environmental protection or promoting local culture or transfer of skills?

The Youth in Tourism Award Judges and Committee thank you for the time and effort you have invested in your entry.